

Standard Invitation to Bidders

BID NOTICE UNDER OPEN BIDDING

18/09/2025

Brief Description of the Supplies/Works/Non Consultancy Services -[procurement-40896](#)

1. The [LIBERIA REVENUE AUTHORITY](#) has allocated/received funds to be used for the acquisition of [Windows Server 2019 licences](#).
2. The Entity invites sealed bids from eligible bidders for the provision of the above supplies.
3. Bidding will be conducted in accordance with the open [domestic](#) bidding method specified in the PPCA and approved by the PPCC and is open to all bidders from eligible source countries as defined in the guidelines.
4. Interested eligible bidders may obtain further information and inspect the bidding documents at the address given below at 8(a) from office hours: [10:00](#) or at the e-GP portal.
5. Bids must be submitted electronically through the e-GP portal at or before [[13:00 - 17/10/2025](#)]. Bid security: [Required](#). All bids must be accompanied by a bid security of [500.00 USD](#). Bid securities or bid securing declarations must be valid until [14/11/2025](#). Late bids shall be rejected. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below at [[13:30 - 17/10/2025](#)]. Bids shall be valid for a period of [90](#) days after the deadline of Bid submission.
7. There shall/ shall not be a pre – bid meeting/ site visit at [N/A](#) on the dates indicated in the proposed schedule in this notice.
7. (a) Documents may be inspected at: [online - +231 886676046](#)
(b) Address of bid opening: [online - LOVETTA WILLIAMS, lovetta.johns@lra.gov.lr](#)
8. The planned procurement schedule (subject to changes) is as follows:

Activity	Date
a. Publish bid notice	18/09/2025
b. Bid closing date	17/10/2025
c. Evaluation process	
d. Display and communication of best evaluated bidder notice	
e. Contract signature	

Name: [Lovetta W. J. Williams](#)

Position of Authorised Official: [Procurement Manager](#)

Help Desk phone number: [+231 886676046](#)

Help Desk e-mail address: lovetta.johns@lra.gov.lr