

Standard Invitation to Bidders

BID NOTICE UNDER OPEN BIDDING

Date: **16/04/2026**

[Brief Description of the Non Consultancy Services] - [**procurement-117938**]

1. The **MINISTRY OF FOREIGN AFFAIRS** has allocated/received funds **government source** to be used for the acquisition of **Procurement of Printing and Binding Service for the Ministry of Foreign Affairs tailors to fiscal year 2026**.
2. The Entity invites sealed bids from eligible bidders for the provision of the above non consultancy services.
3. Bidding will be conducted in accordance with the open **domestic** bidding method specified in the PPCA and approved by the PPCC and is open to all bidders from eligible source countries as defined in the guidelines.
4. Interested eligible bidders may obtain further information and inspect the bidding documents at the address given below at 8(a) from office hours: **09:00** or at the e-GP portal.
5. Bids must be submitted electronically through the e-GP portal at or before [**16:00 - 15/05/2026**]. Bid security: **Securing declaration**. All bids must be accompanied by a bid security of Securing declaration. Bid securities or bid securing declarations must be valid until **15/08/2026**. Late bids shall be rejected. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below at [**16:30 - 15/05/2026**]. Bids shall be valid for a period of **90** days after the deadline of Bid submission.
7. There shall/ shall not be a pre – bid meeting/ site visit at **09:00 online** on the dates indicated in the proposed schedule in this notice.
7. (a) Documents may be inspected at: **online - PPCC eGP portal**
(b) Address of bid opening: **Online - Podiasco Smith, podiascosmith@gmail.com**
8. The planned procurement schedule (subject to changes) is as follows:

Activity	Date
a. Publish bid notice	16/04/2026
b. Bid closing date	15/05/2026
c. Evaluation process	29/05/2026
d. Display and communication of best evaluated bidder notice	05/06/2026
e. Contract signature	29/06/2026

Name: **Cyrus G. Flahn, Sr**

Position of Authorised Official: **Procurement Director**

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Help Desk e-mail address: podiascosmith@gmail.com